

**CONDOVER PARISH NEIGHBOURHOOD PLAN**  
**STEERING GROUP MEETING NOTES**  
**RYTON VILLAGE HALL AT 7.30 PM ON THURSDAY 11 JULY 2024**

**Attendance**

Brigid Carey

Peter Gore

Edward Marvin

Peter Smith

**Apologies** Tony Cobbe, Sarah Cole, , Roger Nash, Siobhan Peters' Jon Streilitz and Rachel Wintle

1. **Introduction.** The Chair described the purpose of the meeting to consider a Consultancy proposal and to manage a response.
2. The meeting examined a proposal from Lee Searles of Andrea Pellagram Ltd (attached) to support the preparation of our Neighbourhood Plan (NP). The detailed submission covered all aspects of consultancy work necessary to complete the project and set out the amount of consultant time required.
3. **Funding** The costs associated with the consultant's proposal exceed the possible funds available from Locality. There would be further additional costs associated with community consultations and publicity e.g. leaflets, posters, meeting rooms and so on. The cost of the Clerk's time should also be considered. It would therefore be necessary to present some proposals to the Parish Council as to how best to proceed and ensure sufficient funding was in place. A separate paper will be produced by Edward to explain this matter and to seek CPC support
4. **Further work**

Edward will now approach Lee Searles of Pellagram to ask

- how much of the work would require travel to the Parish and how much could be done online and at the consultant's own desk
- How much Parish Clerk time the consultant would expect to need to undertake the work quoted for
- Edward would talk to Locality to clarify that the Locality grant would cover only part of the total costs and check Locality were comfortable with this

The results of these conversations will be reported at the EPM on 6 August.

- Peter Smith expressed concern about maintaining project momentum and the need to communicate the advantages of CPC work and its NP by regular social media and website updates. For example; to focus on NP themes and local village initiatives.
  - The meeting also emphasised the importance and priority of the NP because its impact will not only affect residents across the whole Parish but it will also bring significant financial advantage by increasing the level of Neighbourhood Fund received by the Parish Council
5. **DONM** The next meeting will take place following the next CPC meeting.

EW Marvin

Chair/Sec