

CONDOVER PARISH NEIGHBOURHOOD PLAN
STEERING GROUP MEETING NOTES AND ACTIONS
CONDOVER VILLAGE HALL AT 7.30 PM ON MONDAY 20 FEBRUARY 2024

Attendance

Libby Baines
Brigid Carey
Sarah Cole
Peter Gore
Edward Marvin
Roger Nash
Siobhan Peters
Jon Streilitz
Gary Walker-Prior
Rachel Wintle

Apologies

Peter Smith

1. **Introduction.** The previous meeting notes were reviewed. The Chair described the purpose of the meeting to prepare for the consultation events starting next week in Condover
2. **Action points**
 - a. **Housing Edward** to resend the email with the latest housing sites on them (Done)
 - b. **School Rachel** to contact Condover School re the children's pictures
 - c. **Social Media Condover Libby** to speak to Sarah Lean re maximising social media in Condover
 - d. **Flyers, Posters and Banners** These were distributed to all villages and emails sent. They must be displayed in the next 24 hrs.
 - i. Ryton and Stapleton Councillors contacted by email
 - e. **Refreshments Libby** will purchase tea, coffee, milk, sugar and biscuits for the consultation events and pass them on to Dorrington thereafter to the other village halls
 - f. **Copies of the plan Brigid** will contact Ian Carley about printing 20 copies of the draft plan
 - g. **Locality Guide Gary** will laminate a copy of the Locality NP Guide for the consultation meetings
 - h. **Housing sites** The housing sites will be displayed from the laptop on screens in the halls
 - i. **QR code Libby** will arrange for a QR code to be displayed linking the draft Plan
 - j. **Neighbourhood Plan web page Libby** will contact Ian Carley about archiving the old NP links and information
 - k. **Housing Options Gary** will create sufficient preference slips for choosing one of the housing options plus a container for the results. Rachel will consolidate the results in individual envelopes per village
 - l. **Display Board Edward** will obtain the display boards , information and posters for the first consultation event
 - m. **Pens and Stickers Gary** will provide pens and stickers

- n. **Photos** **Rachel** will create a folder of photos of our various parish projects and forward to Brigid for Ian to create a photo collage
 - o. **SWOT** **Brigid** will pass the completed SWOT analysis to Ian Carley for an A1 copy
 - p. **Feedback** **Steering Group** will create a feedback word bubble to help describe the consultation results
 - q. **Photos** Please take photos of each consultation event using councillors as the representatives
3. **DONM** To be confirmed after the consultation events

EW Marvin
Chair/Sec