



Dear Councillors,

Please find minutes of Condover Parish Council meeting at **Stapleton Village Hall** on **Tuesday 3rd June 2025 at 7.30pm**. The meeting agenda is as shown below.

Jason Leighton-Jones Clerk & RFO Dorrington Village Hall, The Maitlands, Dorrington SY5 7LF
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CONDOVER PARISH COUNCIL MINUTES 3rd JUNE 2025

016.25 PUBLIC SESSION: (5 Minutes per item)

The Fox at Ryton

Rob Gough gave an update on the Fox, it is hoped that it should be open to the public hopefully in November this year and they are holding a members meeting on the 19th of June to elect the new members board.

Rob asked the PC if there was a possibility that the PC could fund the proposed disabled wc at the Fox (10-15k). It was requested that Rob put a formal proposal to the PC for consideration as well as for him to look at other areas to get support, ie grants, fund raising etc.

We agreed to consider any proposal presented to us but quotes would be needed to confirm costs before any decisions were made.

We await more information from Rog or the new board members.

026.25 WELCOME AND APOLOGIES: (5 Minutes)

Chair Cllr R Wintle welcomed all to the meeting. There were no apologies, those in attendance were Cllr L Baines, Cllr E Marvin, Cllr G Walker-Prior, Cllr R Nash, Cllr R Slee, Cllr T Cobbe. Cllr S Gill was not in attendance.

New proposed CO-OP Cllr J Strelitz was in attendance and was formally voted in.

A one minute of silence took place to respect the passing of previous Councillors Dennis Oakley and Peter Gore. A testimonial for both to be placed on PC website with agreement of their families.

036.25 COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS: (5 Minutes)

Councillors are encouraged to declare such interests in agenda items at this point and any interests which might lead to bias.

ONGOING

046.25 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES (5 Minutes)

The minutes of the Parish Council meeting held on 6th May 2025 were considered and confirmed as accurate.

Signed by Chair Cllr R Wintle.

066.25 PLANNING MATTERS: (5 Minutes)

To consider any planning applications notified to the Parish Council since the last council meeting

Reference: 25/01148/FUL (validated: 01/04/2025)

Address: Park House, Ryton, Dorrington, Shrewsbury, Shropshire, SY5 7NG

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of a single storey flat roof extension with balcony and railings above (retrospective)

Decision: **Grant Permission**

Reference: 25/01416/TPO (validated: 11/04/2025)

Address: 15 Harley Road, Condover, Shrewsbury, Shropshire, SY5 7AX

Proposal: Reduce height by 5m, reduce all sides by 1m and thin branches of 1no. Chamaecyparis protected by SABC (Condover North) TPO 2004 (SA/396)

Decision: **Grant Permission**

Notification of appeal

Ref 24/04272/FUL

32 & 34 Harley Road, Condover.

Change of use to a residential home.

No action required at this time.

076.25 REPORT FROM FINANCE & PERSONNEL COMMITTEE: (10 Minutes)

Internal audit has gone well, papers to be collated for external audit.

Grant for Parish Village Halls agreed of £1000 each.

Updating of Asset Register to be carried out by Cllr L Baines.

New laptop and printer for Clerk has been purchased.

Review of Risk Assessment Policy to be carried out.

New Scribe accountancy package has now been purchased and will be integrated over the next month or so.

It was agreed for Clerk to provide F&P committee with some learning material for their specific role (Actioned).

Payments agreed at this meeting

08/05/2025	Chq 300475	4324	Matrix	CVSG - Building Work	33516.84	6703.37	40220.21
15/05/2025	Chq 300476	Exp	Libby Baines	Laptop/Printer	666.66	133.33	799.99
15/05/2025	Chq 300477	10446	Scribe	Accounts	299	59.8	358.8
01/05/2025	Chq 300478	4103	Cleverwood Ltd	Web Hosting	32.00	6.4	38.40
08/05/2025	DD		Tesco	Clerks Mobile	10.90	2.18	13.08
28/03/2025	Chq 300479	24244	Benbow Bros	Woodland Park	830.00	166	996.00
19/05/2025	Chq 300480	7325355	SCC	Joint Energy Cost	195.35	39.07	234.42
27/05/2025	Chq 300481		Martyn Bennett	Safety Work Woodland Park	795.00		795.00
30/05/2025	Chq 300482	734	Six Property	Sports Pavillion	2,500.00	500	3,000.00
31/05/2025	Chq 300483	2711	James Goddard	Landscaping	822.00		822.00
31/05/2025	Chq 300484		Jason Leighton-Jones	Parish Clerk Wages	770.98		770.98
31/05/2025	Chq 300485		Jason Leighton-Jones	Stationary/Office 365	83.93	16.79	100.72
31/05/2025	Chq 300486		Condoover Village Hall	Grant	1,000.00		1,000.00
31/05/2025	Chq 300487		Dorrington Village Hall	Grant	1,000.00		1,000.00
31/05/2025	Chq 300488		Ryton Village Hall	Grant	1,000.00		1,000.00
31/05/2025	Chq 300489		Stgapleton Village Hall	Grant	1,000.00		1,000.00

086.25 CONDOVER PARISH NEIGHBOURHOOD PLAN: (10 Minutes)

Cllr E Marvin advised that we have done what we can at this stage, we are now waiting for SCC to confirm on how things can move forward. There are issues on funding and availability of government departments to complete the work needed to take thing forward. Cllr E Marvin will keep liaising with SCC and give updates when possible, this may take some time to move to the next step.

There are some funds set aside for our PC consultant to support the ongoing process when the way forward is agreed.

It was agreed that a meeting be arranged with the steering group to discuss the current situation, Cllr E Marvin to arrange.

Chair Cllr R Wintle requested information on the village green usage to ensure it falls in with the neighbourhood plan, Clerk to gather information.

Items for Decision

096.25 URGENT ISSUES FROM WARDS REQUIRING DECISION:

- 1) Condoover Village Sports Ground – Update Cllr R NASH

Building work nearly completed, only a matter of days left. A big thank you was give for all the volunteers that have been involved over the previous months. The CIL payment associated with this project should hopefully be made available shortly to pay for the final instalment for the contractor.

- 2) Woodland Park

Ongoing

- 3) Updating All Condoover Parish Council Policies – Cllr R Wintle (Chair)

A review of Risk Policies to be undertake for review in the next couple of meetings.

- 4) Request from West Mercia Safer Neighbourhood Team to attend a meeting.

Clerk to contact to invite to next meeting (Actioned)

5) Finance committee new member required.

Cllr J Strelitz has been voted in as new F&P member.

106.25 ASSET REGISTER 2025-26: (15 Minutes)

Cllr L Baines to update asset register for adoption at next meeting.

116.25 STANDING ORDERS & FINANCIAL REGULATIONS: (15 Minutes)

To be updated for next meeting by Cllr L Baines

126.25 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES: (15 Minutes)

Council to appoint the following representatives:

Primary Schools liaison representatives (Cllr R Nash)
Condoval Sports Ground Committee. (Cllrs R Nash & T Cobbe)
SALC Area Committee reps (Cllrs R Wintle & T Cobbe)
Dorrington Village Hall (Cllr E Marvin)
Condoval Village Hall (Cllr R Nash)
Stapleton Village Hall (Cllr S Gill)
Ryton Village Hall (Cllr R Slee)
Condoval Closed Churchyard Inspector (Cllr T Cobbe to liaise)

136.25 COUNCIL TO CONSIDER RENEWAL OF CURRENT CONTRACTS:(15 Minutes)

- Shropshire Council – Supply of street light energy
- James Goddard Landscaping & Gardening – Village & church yard maintenance
- Came & Co Insurance arrangements with Axa (renewal date 1 Oct 2024)
- Highline Electrics Ltd – Street light maintenance
- RoSPA Play Inspections – Play Safety Ltd
- D Malley- External Payroll Processing.
- Cleverwoof t/a Spark – Website hosting
- Cleverwoof t/a Spark – Newsletter

It was agreed to continue with the above contracts for the next 12 months

146.25 CLERK'S UPDATE REPORT & COMMUNICATION: (5 Minutes)

Overview on the new Scribe software given.

New email addresses for councillors to be discussed again at next meeting.

156.25 VILLAGE UPDATES: (10 Minutes Per Village)

a) Ryton - Road, potholes and road signage – Cllr R Slee to lead

ONGOING

b) Stapleton:

Need to look for additional Cllr for village.

c) Dorrington – Dorrington Community Garden – Cllr E Marvin to Lead

It was agreed that PC will submit and pay for the poly tunnel planning permission, Clerk to undertake (Actioned)

White Gates – Cllr G Walker-Prior

No updates currently

Dorrington shop waste bin seems to be collected more regularly and no current issues.

d) Condover – no further updates

166.25 AOB:

Clerk to check if Community Garden, Bowling Club & Football Club hold their own liability insurance.

It was proposed that an allowance of £500 be made to the chair for all the additional work undertaken prior to new Clerk being appointed, it was voted and agreed. Payment to be made as soon as possible.

With no other business the meeting was closed at 9:25pm

Signed Chair Cllr R Wintle

Date