



Dear Councillors,

You are respectfully summoned to attend the Condover Parish Council Finance & Personnel Committee meeting which will be held at Dorrington Village Hall at **7.00pm** on **Tuesday 5<sup>th</sup> October 2021**

*Brigid Carey*

Ms Brigid Carey, Condover Parish Council Clerk & RFO, c/o Dorrington Village Hall,  
Dorrington

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<b>FINANCE &amp; PERSONNEL COMMITTEE MEETING AGENDA –5<sup>TH</sup> OCTOBER 2021</b>
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FP20.21 CHAIR'S WELCOME AND APOLOGIES

FP21.21 COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATIONS: Councillors are encouraged to declare such interests in agenda items at this point and any interests which might lead to bias.

FP22.21 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the Committee meetings held on 7<sup>th</sup> September 2021 are to be considered and approved as accurate

FB23.21 MONTHLY FINANCE REPORT

1. Payments – Suppliers invoices/reimbursements requiring authorisation by resolution by the Committee
2. External Audit Report
3. Quarterly Finance Reports

FP24.21 CLERK'S WORKED HOURS