



Dear Councillors,

You are respectfully summoned to attend the Condover Parish Council Finance & Personnel Committee meeting which will be held at Dorrington Village Hall (Meeting Room) at **7.00pm** on **Tuesday 6th July 2021**

Brighid Carey

Ms Brighid Carey, Condover Parish Council Clerk & RFO, c/o Dorrington Village Hall,
Dorrington

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FINANCE & PERSONNEL COMMITTEE MEETING AGENDA – 6th JULY 2021
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FP01.21 ELECTION OF CHAIR

FP02.21 ELECTION OF VICE CHAIR

FP03.21 COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS
& DISPENSATIONS: Councillors are encouraged to declare such interests in
agenda items at this point and any interests which might lead to bias.

FP03.21 MONTHLY FINANCE REPORT

1. Payments – Suppliers invoices/reimbursements requiring authorisation by resolution by the Committee
2. QTR1 Bank reconciliation
3. QTR1 Budget Report

FP04.21 CONFIRMATION OF BANK SIGNATORIES

FP05.21 CLERK'S WORKED HOURS