



Dear Councillors,

On the 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

You are therefore respectfully summoned to a remote Parish Council meeting at **7.30pm on Tuesday 2<sup>nd</sup> March 2020**. The agenda will be incorporate both planning and financial matters, along with any other matters requiring urgent decisions.

The Parish Council will use “Zoom” to hold virtual meetings. This will enable participants to be seen and heard. If there are problems with internet connections there will be a facility to join the meeting by phone. For any confidential agenda items of any meeting there will be a separate link with a password required. We will need to end the public meeting and log back into the confidential meeting using this Zoom Link and password provided.

If members of the public would like to make an input or representation to a business meeting or send a message to councillors please do so by contacting the Parish Clerk or the local ward Parish Councillor/s. All inputs and representations received will be made known to councillors.

Members of the public may also join Parish Council meetings via Zoom. You do not need to have Zoom on your PC, Tablet or Smart Phone; you will be able to join the meeting with the link provided here:

<https://us02web.zoom.us/j/84009366151?pwd=enlnNWJkTkxNNlowQ3krV1NkbFA0Zz09>

*Brighid Carey*

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## CONDOVER PARISH COUNCIL AGENDA – 2<sup>ND</sup> MARCH 2021

154.20 PUBLIC SESSION – Matters raised by or representations received from members of the public.

155.20 WELCOME AND APOLOGIES

156.20 COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & REQUESTS FOR DISPENSATIONS

157.20 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: To consider circulated draft minutes of the Parish Council meeting held on 2<sup>nd</sup> February 2021.

### **Strategic Planning**

158.20 PARISH COUNCIL RESPONSE TO COVID-19 AND COMMUNITY SUPPORT

159.20 SHROPSHIRE COUNCILLOR REPORT: Report from Dan Morris

160.20 APPROVAL OF PAYMENTS TO SUPPLIERS AND FINANCIAL MATTERS

161.20 PLANNING MATTERS

- a) To consider any planning applications notified to the Parish Council since the last council meeting

Reference: 21/00451/FUL (validated: 29/01/2021)  
Address: Stud Farm, Berriewood Farm, Berriewood Lane, Condover  
Proposal: Conversion of traditional barn building into a single residential dwelling to include relocation of vehicular access and siting of a septic tank

Reference: 21/00528/REM (validated: 03/02/2021)  
Address: Proposed Dwelling North West Of Court Farm, Stapleton  
Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 19/04255/OUT for erection of 1 no dwelling and detached garage

Reference: 21/00671/FUL (validated: 18/02/2021)  
Address: Condover Village Hall, Condover, Shrewsbury, Shropshire  
Proposal: Installation of 18No solar panels on a south west facing roof, and installation of 2No air sourced heat pump wall mounted units on an external wall on the north east elevation

Reference: 21/00682/FUL (validated: 18/02/2021)  
Address: Proposed Dwellings At The Square, Great Ryton, Shrewsbury  
Proposal: Erection of 2no dwellings, installation of package treatment plant and associated works

- b) To consider any planning notifications (comments not invited) notified to the Parish Council since the last council meeting

Reference: 21/00751/DIS (Validated: 15/02/2021)  
Address: Proposed Residential Development Land West Of Forge Way Dorrington  
Proposal: Discharge of conditions 3 (archaeology), 4 (ecology), 5 (materials), 6 (traffic plan), 7 (road markings), 8 (landscaping), 9 (aboricultural impact assessment), 12 (drainage), 13 (access road) and 14 (lighting) on planning permission 17/04926/FUL

- c) To note any Shropshire Council Planning Decisions as notified to the Council since the last Council meeting:

Reference: 17/04926/FUL (validated: 09/10/2017)  
Address: Proposed Residential Development Land West Of, Forge Way, Dorrington  
Proposal: Residential development of 26 (mixed use) dwellings; formation of vehicular access (off Forge Way), parking and estate roads; works to trees and hedgerows including removal; re-routing of public right of way (amended description)  
Decision: Grant Permission

Reference: 21/00327/TPO (validated: 22/01/2021)  
Address: Condover Court, Condover, Shrewsbury  
Proposal: Works to 6 No Yew Trees protected by Shrewsbury & Atcham  
Borough Council (North Condover) Tree Preservation Order 2004  
Decision: Grant Permission

- d) Update re: 20/05371/FUL Norton Farm Condover Development of a satellite stocking yard to serve operations from Gonsal Quarry, and 20/03173/MAW Formation of southern extension; new extraction beneath existing lagoons and progressive restoration for a period of 6 years

***Items for Decision***

- 162.20 CONDOVER PARISH PLACE PLAN  
163.20 TRUSTYOURLOCAL - BUSINESS NETWORK  
164.20 FOOTPATHS WITHIN THE PARISH  
165.20 AED'S WITHIN THE PARISH  
166.20 CONDOVER PARISH NEIGHBOURHOOD PLAN UPDATE  
167.20 CLERK'S HOURS, UPDATE REPORT & COMMUNICATION

***Items for Urgent Consideration by Ward***

- 168.20 CONDOVER  
a) Condover Woodland Park  
b) Condover Churchyard Trees  
169.20 DORRINGTON  
a) Street naming  
170.20 RYTON  
171.20 STAPLETON

## **Condover Parish Council Proposal For Holding Virtual Meetings**

### **Introduction:**

On the 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

### **Platform –**

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You do not need to have Zoom on your PC, Tablet or Smart Phone; with the link provided by the host (the Clerk) you can join the meeting.

For any confidential agenda items of any meeting there will be a separate link with a password required. We will need to end the public meeting and log back into the confidential meeting using this Zoom Link and password provided.

### **Meeting Management:**

- Upon joining a meeting, you should mute your microphone and ensure your video is enabled.
- The Chair will confirm if there are any members of the public present and ask them if they want to speak during the public session.
- The Chair will remind everyone on the meeting to ensure that their microphone is on mute and that their video is enabled (this includes members of the public).
- The Chair will inform all present that the meeting will be recorded by the Council. The public session need not be recorded if anybody wishes to object.
- The Chair will then work through the Agenda supported by the Clerk as required. **The Agenda will be as concise as possible and focus on what is important, where practicable it will avoid items that may require lengthy debate. These items will be postponed until the current lockdown has been lifted. The scheme of delegation approved at the meeting on 15<sup>th</sup> April 2020 will remain in place until face to face meetings are permitted again.**
- Papers for the meeting will be posted on the Parish Council Website and emailed out to all Councillors with an email address. **Every effort will be made to avoid additional papers being required.**
- If a Councillor has declared an interest in an item to be discussed they will be asked to leave the meeting at that point. When that item has been concluded the Chair will ring the Councillor concerned and invite them to re-join the meeting using the original link provided.
- In order for a Councillor to make a point regarding an item under discussion they should raise their hand and wait for the Chair to invite them to speak, at which time they should

un-mute the microphone and mute it again after they have made their point. If any member has joined by telephone only the Chair will invite them to speak before moving to a proposal.

- When a proposal is required the Chair will ask the meeting and look for a councillor who has raised their arm, the Chair will invite that Councillor to state their name and the proposal.
- The Chair will then ask for a Councillor to second the proposal and look for a Councillor who has raised their arm. The Chair will state the name of the Councillor who has seconded the proposal.
- The Chair will then ask all Councillors in favour to raise their hand and to keep it raised until he asks them to place it back down. The Chair will ask telephone participants to give their vote audibly. The Chair will confirm the number of Councillors voting in favour.
- The Chair will then repeat for any Councillor not in favour or who wants to abstain
- “Standing Orders” will continue to be used to assist with the good management of a meeting.