



Dear Councillors,

The Parish Council meeting due to be held on Tuesday 7th April 2020 at Ryton Village Hall was suspended in compliance with Covid-19 Government restrictions on social distancing and the holding of meetings.

On the 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

You are therefore respectfully summoned to a remote Parish Council meeting at **7.30pm on Wednesday 15th April 2020**. The agenda will be incorporate both planning and financial matters, along with any other matters requiring urgent decisions.

The Parish Council will use “Zoom” to hold virtual meetings. This will enable participants to be seen and heard. If there are problems with internet connections there will be a facility to join the meeting by phone. For any confidential agenda items of any meeting there will be a separate link with a password required. We will need to end the public meeting and log back into the confidential meeting using this Zoom Link and password provided.

If members of the public would like to make an input or representation to a business meeting or send a message to councillors please do so by contacting the Parish Clerk or the local ward Parish Councillor/s. All inputs and representations received will be made known to councillors.

Members of the public may also join Parish Council meetings via Zoom. You do not need to have Zoom on your PC, Tablet or Smart Phone; with the link provided by the host (the Clerk) and you will be able to join the meeting. Your ‘attendance’ must however be notified to the Clerk to give sufficient time for you to be sent a link **before** the meeting starts.

Brigid Carey Clerk & RFO Dorrington Village Hall, The Maitlands, Dorrington SY5 7LF
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CONDOVER PARISH COUNCIL BUSINESS AGENDA – 15TH APRIL 2020

001.20 PUBLIC SESSION – Matters raised by or representations received from members of the public

002.20 COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & REQUESTS FOR DISPENSATIONS

003.20 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: To consider circulated draft minutes of the Parish Council meeting held on 3rd March 2020.

Strategic Planning

004.20 PARISH COUNCIL RESPONSE TO COVID-19 AND COMMUNITY SUPPORT

005.20 SHROPSHIRE COUNCILLOR REPORT: Consideration of a written report from Dan Morris

006.20 APPROVAL OF PAYMENTS TO SUPPLIERS

007.20 PLANNING MATTERS

- a) To consider any planning applications notified to the Parish Council since the last council meeting

Reference: 20/00802/FUL (validated: 13/03/2020)
Address: Proposed Holiday Let At Netley Old Hall Farm, Dorrington, Shrewsbury,
Proposal: Erection of 1No. holiday let lodge

Reference: 20/01058/FUL (validated: 10/03/2020)
Address: Brookside, Bank Drive, Dorrington, Shrewsbury, Shropshire, SY5 7JD
Proposal: Erection of single storey extension and alterations;, installation of new window to north elevation

Reference: 20/01229/AMP (Validated: 20/03/2020)
Address: Plot 2 Residential Development Land North Of Limes Paddock Dorrington
Proposal: Non- material amendment to revise glazing treatment to front gable projection together with improved porch roof which will include small bay window to study - associated with planning application number 16/02220/FUL

Reference: 20/01172/DIS (Validated: 17/03/2020)
Address: Residential Development At Site Of Bridge Inn Dorrington
Proposal: Discharge of conditions 3 (Construction Environmental Management Plan and Construction Traffic Management Plan) on planning permission 19/01676/FUL for improvements to existing caravan site including provision of access track, creation of 18 hard standing pitches to accommodate 18 touring caravans, replacement amenity block, provision of 2 static caravans, and associated landscaping works.

Reference: 20/01395/TCA (Validated: 02/04/2020)
Address: Church House Church Road Condover Shrewsbury Shropshire SY5 7AA
Proposal: Fell 1no Conifer within Condover Conservation Area

- b) To note any Shropshire Council Planning Decisions as notified to the Council since the last Council meeting:

Reference: 20/00161/TPO (validated: 16/01/2020)
Address: Dorrington Court, Church Road, Dorrington, Shrewsbury
Proposal: Reduce by approx 30%, shape and lift off house roof 1no Yew protected by the Shrewsbury & Atcham Borough Council (Church Road, Dorrington) Tree Preservation Order 2004 (Ref: SA/394)
Decision: Grant Permission

Reference: 20/00486/FUL (validated: 06/02/2020)
Address: Brook Farm Cottage, The Fold, Dorrington, Shrewsbury
Proposal: Partial conversion of garage to living accommodation and link extension to connect to dwelling
Decision: Grant Permission

Reference: 20/00809/AGR (Validated: 24/02/2020)
Address: Land At Strawberry Fields Farm Dorrington Church Stretton Shropshire
Proposal: Erection of an agricultural building for storing straw
Decision: Prior Approval Required

Reference: 20/00266/DIS (Validated: 22/01/2020)
Address: Proposed Rural Exception Site North Of Condover Shrewsbury Shropshire
Proposal: Discharge of Condition 5 (Landscaping Plan) on Planning Permission 18/04797/FUL for the erection of 20 affordable dwellings; formation of vehicular access with visibility splay; all associated works
Decision: Discharge Conditions Part Approved

Reference: 19/03829/DIS (Validated: 29/08/2019)
Address: Proposed Rural Exception Site North Of Condover Shrewsbury Shropshire
Proposal: Discharge of Conditions 6 (Ecology - Bat and Bird Boxes), 7 (Ecology - First Use - Lighting Plan), 8 (Details of External Finishes) and 9 (Tree Protection During Construction) on Planning Permission 18/04797/FUL for the erection of 20 affordable dwellings; formation of vehicular access with visibility splay; all associated works
Decision: Discharge Conditions Part Approved

Reference: 18/05069/DIS (Validated: 02/11/2019)
Address: 2 The Old Vicarage Condover Shrewsbury Shropshire SY5 7AA
Proposal: Discharge of Conditions 3 (Building Recording), 4 (Details of Services Exterior), 5 (External Materials), 6 (Hard Surfacing) and 7 (Construction Management Plan) on Planning Permission 16/05396/FUL for the conversion of existing outbuilding into annexe living accommodation
Decision: Discharge Conditions Approved

Reference: 18/05048/DIS (Validated: 01/11/2018)
Address: 2 The Old Vicarage Condover Shrewsbury Shropshire SY5 7AA
Proposal: Discharge of Conditions 3 (Building Recording), 4 (Details of Services Exterior), 5 (External Materials), 6 (Hard Surfacing) and 7 (Construction Management Plan) on Listed Building Consent 16/05397/LBC Alterations in connection with conversion of existing outbuilding into annexe living accommodation affecting a Grade II Listed Building
Decision: Discharge Conditions Approved

Reference: 19/05590/FUL (validated: 27/01/2020)
Address: Boreton Farm, Boreton, Cross Houses, Shropshire
Proposal: Siting of 20 static caravans with the addition of decking; formation of access tracks and car parking areas; erection of reception building; and to include the change of use of land
Decision: Withdrawn

Reference: 20/00083/FUL (validated: 09/01/2020)
Address: Sytch Cottage, Dorrington, Shrewsbury, Shropshire, SY5 7LL
Proposal: Extension and alterations to existing dwelling and change of use of adjacent strip of field to domestic garden
Decision: Grant Permission

- c) To consider any Enforcement Notices notified to the Parish Council since the last council meeting

Date Received: 09/03/2020

Reference: 20/07072/ENF

Status: Pending Consideration

Address: Proposed Rural Exception Site North Of, Condover, Shrewsbury

Description of Issue: Alleged breach of Planning Control in relation to the development

not being in accordance with the approved plans attached to planning permission 18/04797/FUL - construction of pavement too wide

- d) To consider notifications from Shropshire Council of the revocation of Shrewsbury and Atcham Borough Council Tree Preservation Orders

THE REVOCATION OF THE Shrewsbury and Atcham Borough Council (The Wheat House, Wheathall) Tree Preservation Order 1997 (REF: SA/315)

I am writing to inform you that in accordance with section 333(7) and paragraph 13(2) of Schedule 1 of the Town and Country Planning Act 1990 and regulation 11 of the Town and Country Planning (Tree Preservation (England) Regulations 2012) this Council has decided to make an Order **revoking** the above-named Tree Preservation Order.

I enclose a copy of the Order that formally revokes the above-named Tree Preservation Order. The Revocation Order takes effects from the date specified, 12th March 2020, and the Tree Preservation Order ceases to exist from that date.

The Council is revoking this Order because having visited the site this Order is now obsolete – the property has been converted and a new house built over the area TPO. Most of the trees are poor Ash and a few small Yew. The owner has replanted extensively and wants to manage the remaining trees especially the Ash as they deteriorate.

Items for Decision

008.20 POWERS DELEGATED TO THE CLERK DURING COVID-19 PANDEMIC

009.20 ENVIRONMENTAL MAINTENANCE

010.20 EXTERNAL AUDIT - REVISED TIMETABLE

011.20 CLERK'S HOURS, UPDATE REPORT & COMMUNICATION

012.20 SUSPENSION OF ANNUAL PARISH MEETING

013.20 CONDOVER PARISH NEIGHBOURHOOD PLAN UPDATE

Items for Urgent Consideration by Ward

014.20 CONDOVER

015.20 DORRINGTON

016.20 RYTON

017.20 STAPLETON

Condover Parish Council Proposal For Holding Virtual Meetings

Introduction:

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Platform –

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Meeting Management:

- Upon joining a meeting, you should mute your microphone and ensure your video is enabled.
- The Chair will confirm if there are any members of the public present and ask them if they want to speak during the public session.
- The Chair will remind everyone on the meeting to ensure that their microphone is on mute and that their video is enabled (this includes members of the public).
- The Chair will inform all present that the meeting will be recorded by the Council. The public session need not be recorded if anybody wishes to object.
- The Chair will then work through the Agenda supported by the Clerk as required. **The Agenda will be as concise as possible and focus on what is important, where practicable it will avoid items that may require lengthy debate. These items will be postponed until the current lockdown has been lifted. The scheme of delegation approved at the meeting on 15th April 2020 will remain in place until face to face meetings are permitted again.**
- Papers for the meeting will be posted on the Parish Council Website and emailed out to all Councillors with an email address. **Every effort will be made to avoid additional papers being required.**
- If a Councillor has declared an interest in an item to be discussed they will be asked to leave the meeting at that point. When that item has been concluded the Chair will ring the Councillor concerned and invite them to re-join the meeting using the original link provided.

- In order for a Councillor to make a point regarding an item under discussion they should raise their hand and wait for the Chair to invite them to speak, at which time they should un-mute the microphone and mute it again after they have made their point. If any member has joined by telephone only the Chair will invite them to speak before moving to a proposal.
- When a proposal is required the Chair will ask the meeting and look for a councillor who has raised their arm, the Chair will invite that Councillor to state their name and the proposal.
- The Chair will then ask for a Councillor to second the proposal and look for a Councillor who has raised their arm. The Chair will state the name of the Councillor who has seconded the proposal.
- The Chair will then ask all Councillors in favour to raise their hand and to keep it raised until he asks them to place it back down. The Chair will ask telephone participants to give their vote audibly. The Chair will confirm the number of Councillors voting in favour.
- The Chair will then repeat for any Councillor not in favour or who wants to abstain
- “Standing Orders” will continue to be used to assist with the good management of a meeting.