**CONDOVER PARISH NEIGHBOURHOOD PLAN STEERING GROUP**

**Notes from meeting held on 25th June 2019 at 7.30pm – 9pm at Condover Village Hall**

**In attendance:**

P Gore, J Jackson, S Mackay, E Marvin, R Nash, K Harris and B Carey

1. **Welcome, apologies and introductory remarks**

E Marvin welcomed members of the Steering Group. Apologies were received from S Peters, P Smith, K King, B Gill, D Lane and R Morris

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1. **Welcome, apologies and introductory remarks**

E Marvin welcomed members of the Steering Group.

1. **Notes from previous meeting and matters arising**

Notes from the Steering Group meeting on 16th May 2019 were agreed to be accurate.

E Marvin updated progress on actions agreed at that meeting:

1. Responses to the Housing Needs Assessment been collated sent to AECOM
2. The Young People and Business surveys would run to 31st May – B Carey to put a note to this effect on Nextdoor - done
3. The consultation with Stapleton residents had taken place
4. B Carey was yet to review the Delivery Plan
5. The consultation events in June had taken place
6. E Marvin had attended the Place Plan meeting on 22nd May intending to discuss Place Plan options for Condover Parish Council however the meeting had been disappointing in that Shropshire Council appeared only to be seeking confirmation of 123 List. Agreement had been reached to establish a south Parishes group to address traffic, to be convened by Cllr Claire Wild.
7. **Report from Community Consultations**
8. Condover: The event had been poorly attended – the weather was exceptionally bad. Those people who did attend stayed and discussed particularly the housing aspects of the Neighbourhood Plan
9. Dorrington: The event had been better attended although the weather had remained poor.

B Carey had prepared a new presentation for the display board and for each priority area identified within the Plan had created a ‘snapshot’ survey of to capture residents preferred priorities within the shortlist of priorities emerging from previous consultations. She had collated the responses and presented them to the meeting.

It was agreed to re-run the Condover consultation event this time through the Condover Summer Fun Day, and the Dorrington event through the Dorrington Fun Day. B Carey would lead on this and attend both events (voluntary capacity).

1. **Report from Stapleton Consultation**

The Stapleton consultation event held on 20th June at Stapleton Village Hall to discuss the designation in planning terms of Stapleton within the Plan had been very well attended.

B Carey had explained the differences between ‘open countryside’ and opting in to be a community cluster, and also what would be required if a new development boundary were to be drawn. A ‘straw poll’ had been taken at the end of the meeting to take a snapshot of residents’ preferred option. The outcome was:

Open Countryside 15

Opt in to community cluster 19

Amend development boundary 0

It was agreed a similar event would be held in Condover in September. To properly determine the designation of each village within the Plan a formal referendum should be held shortly after the Condover consultation. It was also agreed a review of infill opportunities in both villages should be undertaken before any referendum took place. A referendum would ask two questions: open countryside or community cluster.

It was agreed E Marvin and B Carey would meet with S Mackay to review arrangements for holding referenda on place designation.

1. **Aecom Reports**

The Site Evaluation Report could now be put together with the Housing Needs Assessment and preferred sites identified for Dorrington. Any and timetable for agreeing preferred sites for Stapleton and Condover would have to await the outcome of local referenda. It was agreed to devote the July CPNP Steering Group meeting to this item only. E Marvin confirmed Dorrington Parish Councillors had held one meeting to date to review sites put forward. However, as the development hub, it was recognised Dorrington would be meeting housing needs from across the Parish and each ward should be represented at the meeting in July.

B Carey confirmed there was no immediate need for a housing needs assessment (HNA) in Condover village as the options were either open country side or community cluster. The AECOM HNA provided sufficient data about the size and type of new homes required in the Parish.

1. **Dorrington Fun Day**

B Carey confirmed she would lead representation at Dorrington Fun Day. She had also devised a game about single-use plastics which would hopefully attract people to the stand and also engage people with thinking about the future. The ‘snapshot’ survey forms from the June consultations would also be used to help build a picture of residents’ top (and lower) priorities.

It was agreed the same approach and materials would be used at Condover Fun Day.

The discussion developed to consider making wider use of the snapshot surveys, engaging with other groups including:

* Dorrington Bowling Club
* The churches
* The schools at picking-up time
* WI
* Dorrington Business Network
* Young Farmers

B Carey to progress through members of the Steering Group

1. **Next steps**

The next steps were:

* Attendance at Dorrington Fun Day – B Carey
* Arrange to attend Condover Summer Fun Day – B Carey
* Consultation event with Condover residents in September to be arranged –

B Carey

* Referenda for Stapleton and Condover to be organised – E Marvin, B Carey and

S Mackay

* July Steering Group meetings to focus on Dorrington preferred site options - all
* Groups to be approached about completing the snapshot survey – B Carey via Steering Group

1. **Date of Next Meeting**

The next Steering Group meeting would be held on Wednesday 17th July 2019 at 7.30pm, Condover Village Hall

The meeting closed at 8.45pm